

THE EPISCOPAL CHURCH OF THE HOLY SPIRIT



MINISTRY HANDBOOK

Members of our congregation are constantly being called to begin new ministries to serve the world.

This booklet is updated as often as possible with the understanding ministries begin, take breaks, and end all the time.

**RESTORING ALL PEOPLE TO UNITY
WITH GOD AND EACH OTHER IN CHRIST**

For questions or to join any of our ministries, please contact our Ministry Coordinator.
Keira Quarles- volunteer@sentbythespirit.org

WORSHIP

Acolytes -

Assist the Rector and serve the congregation during the liturgical service by performing specific duties during the service such as carrying the cross in procession and serving at the altar. Person's 5th Grade or older may become an acolyte. Initial training is required before beginning to serve. Serve with a partner.

Time: Initial training, then serve at the service at least once a month.

Treasure: None

Spiritual Gifts: Faith, Helps, Leadership

Altar Guild -

Prepares the Sanctuary for all worship services, cares for sacred vessels and linens used in the service, maintains ample altar supplies and in coordination with Hospitality and Flower Guild decorates the church for special services.

Time: Set up before service and take down after service. Serve once every 4 weeks with a partner.

Treasure: None

Spiritual Gifts: Helps, Hospitality

Choir/Music -

Enhances the worship service with music that speaks to all age groups by supporting and leading the congregation in singing, by providing offertory anthems, and by introducing and closing the service with preludes and postludes; educates the members of the choir/music team(s) in music theory, performance technique, sacred music history, and the relationship of music to worship; recruits new music ministry team members to add to the beauty of our worship service.

Time: Choir practice Wednesday evening every week and before service on Sunday

Treasure: None

Spiritual Gifts: Encouragement, faith, leadership

Christmas Pageant -

The Christmas Pageant is a seasonal ministry for children and adults to tell the Christmas story. Most of the actors and support are children but adults also participate in other areas. Rehearsals begin in November and run until Christmas week. Music is provided by church musicians.

Time: Planning and rehearsals in November/December

Treasure: Any supplies or materials chosen to donate

Spiritual Gifts: Leadership, encouragement, helps, hospitality, shepherding, teaching

5:30 Worship Team -

The leadership team for the 5:30 worship service who help to set up, welcome, lead worship, clean up.

Time: 3 hours weekly. Music team; about 4 hours per week with rehearsals beginning at 4 pm.

Treasure: None

Spiritual Gifts: Hospitality, Encouragement, Faith, Intercession, Helps, Leadership

Flower Guild -

Enhances the beauty of the worship service by providing altar flowers for every Sunday service and special services during the year.

Time: 1-2 hours to arrange delivered flowers when you have duty once monthly

Treasure: Any additional flowers you purchase to supplement what the church purchases

Spiritual Gifts: Faith, Helps

Hospitality/Fellowship -

Make all feel welcome to our church community through hosting Coffee Hour after Sunday service and serving at various receptions, luncheons and other parish events as needed.

Time: Preparation time includes making refreshments for consumption, setting up refreshments before the service and cleaning up after Coffee Hour. Serve every 6 to 8 weeks with partners that share the expense of the food bought for refreshments.

Treasure: Expense of food/ refreshments when assigned.

Spiritual Gifts: Hospitality, Giving, Encouragement

Lay Readers and Eucharistic Ministers -

Assist or lead the congregation in worship by assisting ordained clergy in celebration of the Eucharist or other pastoral services and by conducting services such as Morning Prayer, Evening Prayer, or Compline. You will serve with a partner.

Time: Occasional group meeting. Duty once every 4 to 6 weeks.

Treasure: Lay Eucharistic Ministers must purchase your own robe and cincture if one in your size is not available.

Spiritual Gifts: Intercession, Mercy, Helps, Faith

Lay Eucharistic Visitors -

Visit at home, hospice, or hospital congregants who cannot come to church because of illness or other related conditions. Conduct the abbreviated communion service for shut-ins as presented in the Book of Common Prayer using elements blessed at the service earlier in the day.

Time: Travel time to shut-ins after church on Sunday. Duty once every 4 to 6 weeks.

Treasure: Gas expense to travel to the homes, hospice, hospital.

Spiritual Gifts: Intercession, Mercy, Helps, Faith

Stream Team –

The Stream Team uses ever-evolving technology to broadcast church services and other programs online, allowing everyone to participate even if they cannot attend in person. Provides audio & visual technical support by setting up the stream equipment based on the needs of the church service or program.

Time: Approximately 2.5-3 hours per week

Treasure: None

Spiritual Gifts: Helps, Administration

Spirit Strummers Ukulele Ensemble -

Enhances the worship service with music that speaks to all age groups by supporting and leading the congregation in singing/instrumental performance (ukuleles,) by providing offertory anthems, and/or preludes and postludes; educates the members of the strummers in music theory, performance technique, and the relationship of music to worship; recruits new music ministry team members to add to the beauty of our worship service.

Time: Spirit Strummers meet Tuesdays from 7-8pm and performs for services/special events once every 4-6 weeks

Treasure: Our strummers abilities range from novice to experienced.

Spiritual Gifts: Encouragement, faith, leadership

Spirit Time -

Teaches the younger children of the church the customs and courtesies of the liturgical service. Children are in "Children's Chapel" from the beginning of the service to the Peace, whereupon they join their parents in the main church area.

Time: Approximately 30 minutes during the service on the Sundays you assist.

Treasure: None

Spiritual Gifts: Knowledge, Wisdom, Discernment, Encouragement, Teaching, Leadership, Shepherding, Intercession, Hospitality, Evangelism

Welcome and Connect Ministry -

Hosts staff the "Welcome Spot" to greet visitors and members before the church service, distribute welcome packets to visitors, collect visitor contact information after church, encourage visitors to attend Coffee Time after the service and to attend future services. Hosts give guests information about the Newcomer Classes and encourage attending the quarterly welcome luncheons and the three-week class series. Other duties include assisting people in finding seating, taking attendance count, and directing people to the altar for Communion.

Time: Arrive 30 minutes before the service and stay for a while after service. Serve every 6 to 8 weeks with a partner. Some team members will host the quarterly luncheons and will help prepare food and set up for the luncheons.

Treasure: Purchase food for luncheons.

Spiritual Gifts: Hospitality, Shepherding, Helping, Leadership, Encouragement

FORMATION, EDUCATION & STUDIES

Adult Christian Formation Class -

Bible studies provide the primary curriculum for the adults. Sunday morning classes are held before church at 9:05 AM.

Time: Approximately 1 hour before church; study time for assigned lesson

Treasure: Cost of any materials

Spiritual Gifts: Faith, Discernment, Encouragement, Knowledge, Teaching

Be Thou My Vision -

This ministry fosters spiritual growth, relationships, and religious education through the use of two speakers per year, for 3-hour sessions each. Speakers are from the Episcopal community at large and will speak on topics of spiritual growth and religious education.

Time: 3 hours twice a year

Treasure: Love offering

Spiritual Gifts: Prayer, Listening, Communication and Faith.

Larry Thorp Society -

The Larry Thorp Society meets twice a year, during Lent and the Fall season, once a week for a 3–5-week period. We study Church history, theology, Saints' lives and Spirituality, as well as the Bible. The group is named after one of its founders, Larry Thorp.

Time: 1-2 hours a week

Treasure: No cost. May contribute snacks for meetings

Spiritual Gifts: Faith, Discernment, Knowledge, Teaching

Midweek Spiritual Formation -

This is a spiritual formation group that meets weekly for the purpose of furthering spiritual growth and education. It is a book study and the material used for this group is chosen by the participants and can be anything from a Bible study (ex: book of Acts) to a current issue study (ex: The Universal Christ).

Time: 1- 2 Hours weekly

Treasure: Cost of books - between \$10 & \$20

Spiritual Gifts: Faith, Discernment, Encouragement, Knowledge, Teaching, Community

Sacred Ground -

A small group conversation for “Sacred Ground: A Film-Based Dialogue Series on Race & Faith” created by the National Church. Sacred Ground combines a focus on key chapters in U.S. history and invites participants to reflect on and share their own stories and how they intersect with these histories.

Time: A 10-part series meeting every two weeks for 1.5 hours.

The first session is 4 hours.

Treasure: Purchase of two core books.

Spiritual Gifts: Reconciliation, listening, reflection, contemplation, healing.

Spiritual Formation Studies -

These are often seasonal, and change based on demand and desire. These range from Women’s Bible Studies to special lecture series.

Time: Approximately 1-2 hours

Treasure: Cost of study materials varies from \$0 to \$20 depending on the study

Spiritual Gifts: Faith, Discernment, Encouragement, Knowledge, Teaching

Study Groups-

These are special focus groups that form during Lent and other times of the year related to the established theme. The range is style from studies, to lectures, to different types of small groups.

Time: Depending on the study the time will vary.

Treasure: Cost of the curriculum

Spiritual Gifts: Discernment, Encouragement, Faith, Hospitality, Intercession, Knowledge

PRAYER

Community of Hope -

This group is composed of trained members of the congregation who journey with individuals and families in times of pain. They seek to represent Christ through their presence and listening.

Time: 15-week training course, monthly meetings, and a ministry relationship

Treasure: There is a cost associated with the different trainings.

Spiritual Gifts: Discernment, caring, encouragement, faith, helps, intercession, mercy, shepherding

Daughters of the King -

An international group of women in the Episcopal Church who seek to serve Christ's Church through prayer, service, and evangelism. This group meets regularly for prayer, training, and conversation.

Time: Daily prayer, regular prayer meetings, and serving in the community

Treasure: Cost of membership and supporting a community organization

Spiritual Gifts: Discernment, encouragement, faith, helps, intercession, mercy, shepherding

Intercessory Prayer -

Pray every day for congregation members and for those who have requested special prayers.

Time: Daily

Treasure: None

Spiritual Gifts: Encouragement, Faith, Intercession

Order of St. Luke -

The International Order of St. Luke the Physician is devoted to bringing the healing ministry of Jesus Christ to all who need physical, spiritual, or emotional healing. By becoming a member of this Order, you will grow through scriptural training, biblical “laying-on of hands,” personal prayer, and an opportunity to join your faith with that of other believers. Training is required.

Time: Approximately two hours per week in meetings, study, and prayer

Treasure: Membership and yearly dues of \$45

Spiritual Gifts: Discernment, encouragement, faith, helps, intercession, mercy, shepherding

Overnight Prayer Vigil -

Assists the Rector in planning and implementing the activities for the Overnight Prayer Vigil. From after the Maundy Thursday service until noon on Good Friday a prayer vigil is held around the clock with congregants signing up for an hour of meditation. Season-specific only.

Time: 1 hour of meditation for each time shift chosen

Treasure: None

Spiritual Gifts: Intercession, Wisdom, Knowledge, Prophecy, Faith, Discernment

Prayer Shawl Ministry -

Prayers are said for the recipients of shawls or lap blankets as they are crocheted or knitted by ministry members. The item is blessed by the priest, and a prayer card is included when presented. Prayer shawls are made for persons in hospitals, nursing homes, shut-ins, for an anniversary, a wedding, or a new mom.

Time: Time it takes to crochet or knit one or more shawls.

Treasure: Cost of yarn, needles.

Spiritual Gifts: Helps, Intercession

COMMUNITY

Bishop's Golf Tournament -

Annual Fundraiser for Camps and Conferences for the Diocese of West Texas which occurs in late October or early November each year. This is a scramble and golf skills are not required but always appreciated.

Time: 1 day for tournament, 2 to 3 weeks for leadership to organize

Treasure: \$150-\$200

Spiritual Gifts: Helps, Giving, Hospitality

Children's Ministry -

For children age 3 through fifth grade. Supports the formation and fellowship opportunities for children to pass on to the next generation the principles upon which Christianity was founded by providing Bible instruction every Sunday through a story and activities format.

Curriculum is provided. The team meets every other month on the second Sunday after church.

Time: Teacher volunteers: Approximately 1-1.5 hours weekly prep time for teaching and about 1 hour to set up, teach, and take down every Sunday. For students or parents (grandparents) approximately 1 hour as children are in class.

Treasure: Individual teachers may choose to provide juice and a cookie per child

Spiritual Gifts: Leadership, faith, teaching, administration, evangelism, hospitality, knowledge, shepherding

Children's Ministry Team -

For children age 3 through fifth grade. Supports the formation and fellowship opportunities for children to pass on to the next generation the principles upon which Christianity was founded by providing Bible instruction every Sunday through a story and activities format.

Curriculum is provided. The team meets every other month on the second Sunday after church.

Time: Teacher volunteers: Approximately 1-1.5 hours weekly prep time for teaching and about 1 hour to set up, teach, and take down every Sunday. For students or parents (grandparents) approximately 1 hour as children are in class.

Treasure: Individual teachers may choose to provide juice and a cookie per child

Spiritual Gifts: Leadership, faith, teaching, administration, evangelism, hospitality, knowledge, shepherding

Dinners for Fun/ Lunches for Laughs -

On a quarterly rotation basis church members host lunches, dinners, or game nights as a means of building community.

Time: 4 Hours for Hosts and 2 Hours for guests

Treasure: All those gathering contribute to the meal

Spiritual Gifts: Hospitality, Giving, Encouragement, Fellowship

Flick Chicks -

This group of women meets monthly to see a movie generally around 1pm.

Time: 4 hours monthly

Treasure: The cost of the movie and popcorn

Spiritual Gift: Hospitality

Men's Group -

The Men's Group fosters Christian fellowship for the men of the congregation, assists the church in its Outreach efforts and supports appropriate activities for outreach projects including the Shrove Tuesday Pancake Supper and various cookouts throughout the year to raise funds for specific Outreach Projects. All men of the church are automatically members.

Time: Meets first Tuesday monthly at 6:30 PM at the Youth Barn

Treasure: Food or Drinks to share with the group

Spiritual Gifts: Hospitality, Helps

Scouts of America -

Scouts of America prepare boys and girls for Life Skills, both in leadership and knowledge of the outdoors. In Scouting, boys and girls start with their best right now selves and grow into their very best future selves. It's fun, hands-on learning and achievement that puts kids in the middle of the action and prepares them for today – and for life.

Time: 2 to 3 hours weekly

Treasure: No financial support outside the Youth Barn facility

Spiritual Gifts: “Prepared for Life®”, Leadership, Encouragement, Self-Esteem

Young Adult Ministry -

For young adults ages 20-40. Goal is Formation and Fellowship

Time: Weekly to Monthly meetings

Treasure: No cost

Spiritual Gifts: Hospitality, Formation

Youth Ministry -

The Youth Ministry provides opportunities for the middle school and high school youth to grow as Christians through participation in church and Diocesan youth functions such as Happenings, musical events, fund-raising events, etc.

Time: Varies throughout the year

Treasure: Varies from \$0 to the cost of admission for some activities

Spiritual Gifts: Knowledge, Wisdom, Discernment, Encouragement, Teaching, Leadership, Shepherding, Intercession, Hospitality, Evangelism

Youth Ministry Team -

This team of volunteers supports the planning and implementation of the youth ministry. They also volunteer for at least two youth ministry events per year.

Time: Quarterly Meetings and two events a year

Treasure: Varies and depends on the events

Spiritual Gifts: Knowledge, Administration, Wisdom, Discernment, Encouragement, Teaching, Leadership, Shepherding, Intercession, Hospitality, Evangelism

SPIRITUAL RENEWAL

Bishop's Cursillo Movement -

A weekend retreat for adults, hosted by the Diocese of West Texas, to serve as a spiritual renewal as it focuses on storytelling, singing, prayer, conversation, and study.

Time: Thursday-Sunday retreat

Treasure: The cost of the retreat

Spiritual Gifts: Faith, Discernment, Encouragement, Evangelism, Hospitality, Intercession, Leadership, Shepherding.

Bishop's Happening Movement -

A weekend retreat for high school youth, hosted by the Diocese of West Texas, to serve as a spiritual renewal as it focuses on storytelling, singing, prayer, conversation, and study.

Time: Thursday-Sunday retreat

Treasure: The cost of the retreat

Spiritual Gifts: Faith, Discernment, Encouragement, Evangelism, Helps, Hospitality, Knowledge, Teaching, Intercession, Knowledge, Leadership, Shepherding, Teaching, Wisdom

Retreats -

Assist the Rector in planning retreats for various parish groups including families, the youth group, and the college group. We take two retreats a year – one in the summer and one in the fall. The Fall “All Church” retreat requires more planning.

Time: Depends on the retreat

Treasure: Depends on the retreat

Spiritual Gifts: Administration, Helps, Hospitality, Evangelism, Encouragement, Leadership

Reunion Groups-

These small groups are a part of the Cursillo Movement (although you do not have to have gone to a Cursillo to participate) and serve as prayer groups to support men and women in their walk with Christ.

Time: Weekly 1-hour meetings, quarterly large group meetings

Treasure: Cost of going to Cursillo or a meal if you meet at a restaurant

Spiritual Gifts: Encouragement, Faith, Shepherding

IN SERVICE TO OTHERS

Card Ministry-

Stays in touch with the congregation through cards and notes of encouragement for special events and needs such as birthdays and anniversaries.

Time: Approximately 3 hours a month

Treasure: Cards and stamps are provided or reimbursed by church

Spiritual Gifts: Hospitality, Administration, Encouragement, Giving.

Food Angels -

The Food Angels prepare short term meals for those who are sick, recently home from the hospital, just gave birth or other reasons they cannot cook for themselves.

Time: 1-2 hours to prepare a part of a meal and deliver it to the recipient's house.

Treasure: The cost of preparing the part of the meal you are taking.

Spiritual Gifts: Helps, Giving, Mercy

Kids of the Kingdom Episcopal School Ministry-

Volunteer to support the school programs and the development of the school and its offerings to the families. These volunteer opportunities include the Spirit Rockers, grounds maintenance, board membership, classroom readers, and special appreciation events for the staff.

Time: Must have a background check, attend a training, and the time you offer.

Treasure: Cost of the background check and any other items you choose to donate.

Spiritual Gifts: Helps, Faith

Military Ministry -

Connects veterans and active-duty service members with the resources of the Diocese of West Texas and works to honor these men and women within our congregation.

Time: 1 hour per month

Treasure: none

Spiritual Gifts: Encouragement, Faith, Intercession

Newsletter Ministry-

A collection of writers from within our congregation who seek to tell the stories of how we serve Christ in the world with each other. The Spirit Quarterly is a quarterly newsletter, and the team members assemble several times a year, discuss the calendar, and determine which stories will be told in greater detail.

Time: Several meetings a year and the time to write stories

Treasure: Minimal if any

Spiritual Gifts: Knowledge, Wisdom, Administration, Encouragement, Teaching

Random Acts of Kindness-

A quiet ministry that supports full-time family caregivers by sending letters of encouragement, small gifts, and other ways to say, thank you for all that you do.”

Time: One month of service per year sending a card, small gift, etc.

Treasure: Up to \$15 for the purchase of a card and small gift card for coffee, tea, etc.

Spiritual Gifts: Helps, Encouragement, Faith, Mercy, Giving, Intercession

OUTREACH TEAMS

Good Samaritan Community Services -

The Good Samaritan Community Services provides educational, recreational, medical and nourishment services to people in the San Antonio community, ages womb to tomb. The church supports Good Sam in various ways throughout the year.

Time: Time it takes to go shopping for the specific activity

Treasure: Determined by the individual depending on how much you want to contribute to the activity.

Spiritual Gifts: Mercy, Hospitality, Helps, Giving

Interfaith Welcome Coalition -

This ministry works in coalition with different churches to provide food, transportation and lodging for refugees who have recently been released to meet sponsors in the United States. Works in partnership with Episcopal Migration Ministry.

Time: Varies according to what is needed.

Treasure: No cost to participants (unless you wish to donate)

Spiritual Gifts: Support and love for our neighbor.

Mobile Loaves & Fishes -

As part of Outreach Services, this is a food ministry in partnership with St. Francis of Assisi Catholic Church. A team makes bagged lunches, and another team delivers them to low-income communities.

Time: Approximately 3-4 hours (1-2 hours prep and 2-3 hours delivery)

Treasure: No cost to participants

Spiritual Gifts: Love of Community

Outreach Team -

The Outreach Team coordinates outreach opportunities in our community for the whole congregation. Some outreach opportunities include, 5th Sunday Serving Sundays, Magdalena House, Mobile Loaves and Fishes, Project Hope, Good Samaritan Community Services, O.P. Schnabel clean up days, etc. The team meets on the first Tuesday of every month there is a 5th Sunday. They also offer outreach grants twice a year.

Time: Quarterly Meetings and serving in the community

Treasure: None

Spiritual Gifts: Helps, Encouragement, Faith, Mercy, Giving

Project Hope -

An outreach ministry in partnership with the San Antonio Food Bank which distributes food to low-income seniors in our immediate area. They meet monthly for the sorting and distribution of food and as needed to interview candidates. At times, knowledge of Spanish is helpful. A variety of skills, ages, and physical skills are welcome!

Time: up to 5 hours monthly

Treasure: None

Spiritual Gifts: Helps, Encouragement, Faith, Mercy, Giving

Quilts Beyond Borders

This group makes quilts which are donated to refugees and orphans around the world. Work can be done at home, but the group also meets on Serving Sundays quarterly to work on projects. You need only to be able to sew a straightish line, we will help with the rest. Sew a few blocks or an entire quilt, it's up to you.

Time: Time it takes to work on quilt

Treasure: Cost of fabric and thread or we will provide

Spiritual Gifts: Mercy, Contributing, Helper

VESTRY TEAMS

These are committees and teams who are gathered at the request of the rector and vestry. They are often appointed or elected.

Audit Committee -

Annually inspects the statement of financial position of The Episcopal Church of the Holy Spirit in accordance with audit guidelines of the Manual of Business Methods in Church Affairs. Submits findings to the church's governing body, the Bishop's Committee. The Bishop's Committee annually approves parishioners to serve.

Time: Seasonal, at fiscal year's end

Treasure: None

Spiritual Gifts: Administration, Mercy

Building and Grounds Team-

The Building and Grounds Committee is responsible for ensuring that the church property is being properly maintained. Some examples include maintenance such as mowing grass, gardening, picking up trash, changing light bulbs, etc. Through the Junior Warden, the committee also recommends to the Vestry any needed property repairs or new projects to consider.

Time: 2-3 hours per month.

Treasure: Donating use of personal tools or equipment as needed depends on the task.

Spiritual Gifts: Leadership, Communication, Helps, Fellowship.

Capital Campaign Committee -

Supports the efforts of the Sacred Space Team and Vestry by working with persons both in the parish and out of the parish to raise funds to complete building projects. This committee re-launched in the fall of 2015.

Time: Regularly scheduled 1 to 2 hours meetings when activated

Treasure: Team members are expected to be active and regular financial supporters of the church and to give to the campaign above and beyond their regular church pledge/tithe.

Spiritual Gifts: Giving, Administration, Faith, Leadership

Council Delegates -

Annual Council is the meeting of the Diocese of West Texas when policy decisions are made, diocesan committees are elected, and the Diocese holds its annual Eucharist. Delegates generally come from the vestry as they tend to have a broad view for the church and help to set its course for the future. When not enough members of the vestry are able to attend delegates may be voted to go by the vestry. Council delegates return home and then share the story of the diocese. Council rotates between San Marcos, Corpus Christi, and the Valley.

Time: A pre-council meeting and the actual meeting of Council which begins on a Thursday afternoon and concludes on a Saturday afternoon in the month of February.

Treasure: The church pays for delegates to attend; however, contributions to offset the costs to those attending are always welcomed.

Spiritual Gifts: Administration, Discernment, Faith, Hospitality, Knowledge, Leadership, Teaching, Wisdom

Endowment Funds of the Episcopal Church of the Holy Spirit Board -

Monetary gifts, often in memory of departed loved ones or in thanksgiving for a special event or person, are gratefully received and invested into our endowment which is used to enhance the ministries and physical plant of Holy Spirit.

Time: Meets twice a year

Treasure: Endowment Board Members are expected to be active and regular financial supporters of the church.

Spiritual Gifts: Administration, faith

Executive Committee -

This group consists of the Rector, Treasurer or Asst. Treasurer, Senior Warden, Junior Warden, and Buildings and Grounds Chair. They discuss leadership topics within the church, evaluate the day-to-day operations of the church, and serve as the Finance Committee. They also plan the upcoming Bishop's Committee and Church Leadership Meetings

Time: First and Second Tuesday afternoons of the Month for 1-hour meetings. Executive Committee Members should expect, along with the regular duties of the Vestry Committee, to spend an average of 10 hours weekly.

Treasure: Executive Committee Members are expected to be active and regular financial supporters of the church.

Spiritual Gifts: Administration, Discernment, Encouragement, Faith, Giving, Helps, Hospitality, Knowledge, Leadership, Shepherding, Wisdom

Kids of the Kingdom Episcopal School Board -

The school board has the financial oversight of Kids of the Kingdom Episcopal School. Half of the school board membership must be active members of the Church of the Holy Spirit. The board works with the Head of School to develop resources to support the growth of the school and build a strong relationship between the church and school.

Time: Monthly board meetings on the 4th Thursday of the month and additional time supporting programs.

Treasure: Annual financial gifts to the school are encouraged but not required at this time.

Spiritual Gifts: Administration, Discernment, Encouragement, Faith, Giving, Helps, Hospitality, Knowledge, Leadership, Shepherding, Wisdom

Stewardship Team –

Support the ministries and operations of the Episcopal Church of the Holy Spirit through the generosity, grace, and commitment of our worship family. Operating and supporting our church is a stewardship responsibility we hold in common. Success occurs when we generously share our time, talent, and treasure.

The Episcopal Church sees stewardship as more than simply contributing money to the church; it's also about contributing time and talents, and volunteering for ministry and mission. Sharing money, time, and talent with my worship home and spiritual family is an opportunity to be a steward in the context of living a Christian life.

Time: Quarterly meetings and participation in key events including Celebration of Blessings, Invitation to Give Campaign, and expressions of gratitude.

Treasure: Sharing time and talent to promote and support Stewardship principles and activities through the year.

Spiritual Gifts: Administration, Christian fellowship to share money, time, and talent with our worship home and spiritual family.

Vestry Members -

The church's twelve-member governing body works with the Rector to attend to the church's financial affairs, personnel issues, grounds, and maintenance issues. They assist the Rector in articulating and communicating the vision toward which God is drawing us to be members of the congregation. Parishioners nominate and vote on the members of this governing and spiritual board.

Time: Length of service is three years. Monthly meetings, about 2 hours; called meetings as needed. Expect to spend, on average, up to 5 hrs./week.

Treasure: Eagerly working toward a Biblical tithe of 10% and occasional expenses for meals out and other events

Spiritual Gifts: Administration, Discernment, Encouragement, Faith, Giving, Helps, Hospitality, Knowledge, Leadership, Shepherding, Wisdom